

1. All articles submitted for publication in the journal *Mirgorod* are subject to internal and external review, which will be endorsed by the Editorial Board.
2. On receiving an electronic version of the article, it will be forwarded for primary internal review in order to ascertain its compatibility with the journal's profile and formatting guidelines. Should the article be found incompatible with said requirements, it will be rejected, and its author will be notified of the reasons for rejection.
3. Provided that the article is compatible with the formal requirements of the journal, it will be forwarded to an independent expert for external review. In this instance, the review process will be regulated by the guidelines of the Ministry of Science and Higher Education of Poland.



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4. The review process will remain anonymous for both the reviewer and the author.
5. The review will contain an evaluation of the article's quality, a specification of the stronger and weaker points in the application of the methodology, and a suggestion for further revision.
6. Based on the review, the article may be rejected, sent to the author for revision, or accepted for publication.
7. The Editorial Board will decide on whether or not the article will be published, based on the outcome of both internal and external review.
8. In case of a negative evaluation by a reviewer, the article will be examined in a working meeting of the Editorial Board, which will make a decision as to either rejection or further evaluation of the article by another independent expert.

9. Should the article be rejected, the author will be notified thereof.
10. Should the reviewer express critical comments, the article will be returned to the author for revision.
11. The author will have a right to ignore the reviewer's comments and resign from revision.
12. The Editorial Board will reserve the right to resign from publishing the article, based on the reviewer's evaluation.
13. A final decision on whether or not the article will be published, as well as the contents of an upcoming issue of the journal, will be endorsed in a meeting of the Editorial Board.
14. The review and endorsement process of submitted articles will take up to 6 months; thereafter articles will be queued for publication in order of receipt and in line with the journal's thematic profile.
15. The Editorial Board will prepare articles for publication in accordance with the journal's editorial standards.